



# SAPTACON

DEVELOPER & CONSTRUCTION

RH-37, RAGHUNATHPUR  
SARKAR BAGAN  
KOLKATA - 700 059

Ref. No. ....

Date. ....

To,

\_\_\_\_\_  
\_\_\_\_\_

**Sub : Provisional Allotment of SHOP/ Flat No. \_\_\_\_\_ In Block- \_\_\_\_\_ at VIP PLAZA (Block 1, 2 & 3), situated Raghunathpur Main Road, Tegharia Bus Stop, P.S- Baguiati, P.O- Raghunathpur, Kolkata 700059.**

**Dear Sir/ Madam,**

With reference to your application dated the \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ requesting us to allot a residential flat along with a common/ mechanical/ covered allotted car parking space measuring about \_\_\_\_\_ sq. ft. approx in “ \_\_\_\_\_”(NAME OF THE PROJECT)”.

We have the pleasure in informing you that the following flat has been provisionally allotted in your favour.

FLAT/SHOP NO.	BLOCK No.	FLOOR	AREA (SFT)

Please note that conformation of allotment is subject to execution of agreement for sale within **30** days from the date of this allotment letter.

Please note that the price of the flat/shop/parking being Rs. - \_\_\_\_\_/- (Rupees \_\_\_\_\_) only, and \_\_\_\_\_% of the price of the unit for sum of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_) only will fall due for payment at the time of execution of agreement for sale as a part payment of the consideration amount.

Please note that the GST at the applicable rate is also to be paid by you.

Please note that the tentative date of possession is \_\_\_\_\_ and at the same time registration of the unit shall be effected.

Timely payments of installments are essence of the agreement / understanding. We shall be informing you the due dates of the subsequent installment commensurate with the progress of construction, as and when they fall due. You are therefore requested to kindly adhere to the schedule of payment.

Assuring of our best services.

Yours faithfully.

**SAPTACON**

*Bhishan Das*

Proprietor